

Key Topics to Cover with Your Advisee:

1. Check in with the student on how the semester is going for them.
 - This is a good chance to refer advisees to support offices (see [“Student Support Offices and Contacts”](#) section in the Liberal Arts Advising Handbook), especially if they have any [midterm warnings](#).
2. Make sure the student understands the [liberal arts requirements](#).
 - Your first-year advisees will need **39 liberal arts credits and 120 credits total to graduate**. A good rule of thumb is that students should take 3 liberal arts courses per AY after the first year.
 - Know that upper-level students still need 42 liberal arts credits and 126 credits total to graduate. Workday will keep track of which set of graduation requirements each student is following (through the [student’s “Academic Progress”](#)).
 - If advisees have specific questions about graduation requirements, send them to **Gail Hughes**, Liberal Arts Senior Academic Specialist.
3. [Review the student’s progress](#) on their liberal arts requirements.
 - Be sure to note any liberal arts requirements with a status of “In Progress” or “Not Satisfied.” These are areas where the student needs classes.
4. Discuss [course selection](#) and registration for the following semester, especially in helping students match their interests to liberal arts courses. **Students are expected to take 12-15 credits each fall/spring semester.**
 - Concerns around under-enrollment: Students must be enrolled in at least 12 degree-applicable credits to be considered full-time and receive full-time financial aid. For students who wish to take fewer than 12 credits, see the section, [“Reduced Credit and Academic Probation.”](#)
 - Concerns around over-enrollment: Students who have a matriculation date of **9/1/2024 or later** are capped at 30 credit hours per year or 15 credit hours per semester. They will be charged if they exceed this cap (unless it is due to a program requirement). No student without a program requirement can exceed 33 credit hours per year, regardless of whether they pay for additional credits.
5. Remind the student about the possibility of [liberal arts concentrations](#).

Important Advising Dates for AY 2024-25

EVENT	DATE
Fall 2024 RISD Classes Begin; Brown University Classes Begin (Approved RISD Students May Register for Brown Classes)	September 4, 2024
Fall 2024 Final Day for Adding/Dropping Courses	September 11, 2024
Fall 2024 Mid-Semester Warnings Due	October 18, 2024
Wintersession 2025 Web Registration Begins (by Appointment) - initial period	October 21, 2024
Fall 2024 Final Date to Withdraw from Course	October 30, 2024
Spring 2025 Web Registration Begins (by Appointment)	November 11, 2024
Fall 2024 Degree Program Classes End Wintersession 2025 Web Registration for Additional Courses Begins	December 2, 2024
Wintersession 2025 Classes Begin	January 3, 2025
Wintersession 2025 Final Day for Adding/Dropping Courses	January 10, 2025
Brown University Spring Classes Begin (Approved RISD Students May Register for Brown Classes)	January 22, 2025
Wintersession 2025 Final Date to Withdraw from a Course	January 24, 2025
Wintersession 2025 Classes End	February 6, 2025
Spring 2025 Classes Begin	February 13, 2025
Spring 2025 Final Day for Adding/Dropping Courses	February 20, 2025
First-year Major Declaration	February 24-March 1, 2025
Spring 2025 Mid-Semester Warnings Due	April 4, 2025
Spring 2025 Final Date to Withdraw from a Course	April 16, 2025
Fall 2025 Web Registration Begins (by Appointment)	April 28, 2025
Spring 2025 Classes End	May 14, 2025

